

# **EMBASSY OF PAKISTAN**

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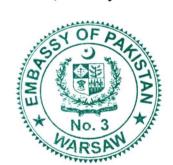
No. Pol-01/2024 (Est)

Embassy of the Islamic Republic of Pakistan in Warsaw presents its compliments to the Ministry of Foreign Affairs of the Republic of Estonia and has the honour to convey that subsequent to Pakistan's accession to the 'Hague Convention Abolishing the Requirement of Legalization for Foreign Public Documents (Apostille Convention) of 1961' on 8 July 2022, the process of issuance of Apostille has commenced in Pakistan with effect from 17 May 2024. Complete details regarding Apostille procedures and issuing authorities in Pakistan are attached herewith.

Embassy of the Islamic republic of Pakistan in Warsaw avails itself the opportunity to renew to the Ministry of Foreign Affairs of the Republic of Estonia its highest considerations.

Warsaw, 31 May 2024

Consular Department, Ministry of Foreign Affairs, Republic of Estonia, Tallinn.



# **APOSTILLE CERTIFICATION PROCESS IN PAKISTAN**

#### **Competent Authorities for Issuance of Apostille**

In Pakistan, the responsibility for issuing Apostilles falls under the competence of the Ministry of Foreign Affairs which shall issue Apostille from six locations across Pakistan. The applicants will also have the option of submission of documents through courier (not applicable yet). Following Officers have been authorized to issue Apostille for all categories of public documents originated in Pakistan.

# • At Ministry of Foreign Affairs Headquarters, Islamabad

- o Assistant Director (Consular), Ministry of Foreign Affairs
- o Assistant Director (Apostille), Ministry of Foreign Affairs

# • At Foreign Affairs' Liaison Offices in Karachi, Lahore, Quetta, Peshawar and Gujrat

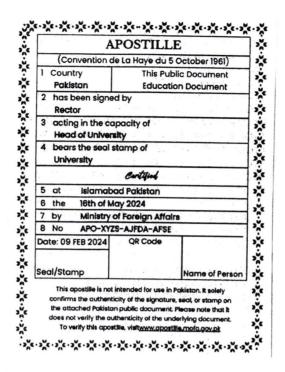
- o Deputy Chief of Protocol, Foreign Affairs Liaison Office
- o Assistant Chief of Protocol, Foreign Affairs Liaison Office

#### **Database of Issuing Authorities**

All Competent Authorities will have a database of Issuing Authorities available with them to verify the authenticity of underlying public documents. All Issuing authorities will be required to provide updated details of signatories to the Ministry of Foreign Affairs from time to time. Issuing Authorities in Pakistan have nominated focal persons for coordination in this regard. In case of any query, verification, the Competent Authority may contact the relevant focal persons for verification of respective Public documents.

#### **Apostille Certificate**

The Apostille certificate will be system generated to ensure standardized certification mechanism. Sample of Apostille Certificate is given below.



# System Generated QR code:

The system will facilitate the printing of apostilles with a provision for generating QR codes for added security and traceability.

#### **E-Register:**

In compliance with the standards outlined for e-Registers, our system will incorporate an electronic register accessible online to allow recipients to verify Apostilles they have received. This feature enhances accessibility for users and safeguards the integrity of the apostille process. It will support the recording of e-Apostilles ensuring comprehensive coverage and transparency in the verification process.

The e-Register will record essential particulars of each Apostille issued, including:

- Apostille number
- Date of issuance
- Name of signatory
- Capacity of signatory
- Name of the authority affixing the seal or stamp (for unsigned public documents) All recorded information will be readily available for recipients to view and confirm when utilizing the e-Register for verification purposes.

# Verification of Apostille

Apostilles Issued by Pakistan could be verified through the QR Code available on the certificate.

URL for verification of Apostille is given below:

https://apostille.mofa.gov.pk/